

THREE VILLAGE CENTRAL SCHOOL DISTRICT
STONY BROOK, NEW YORK

BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: July 7, 2021

DATE SUBMITTED: July 1, 2021

OFFICE OF ORIGIN: Business Services

CATEGORY OF ITEM: Organizational Meeting

TITLE: APPOINTMENT OF STATE AID SPECIALIST

Staff Recommendation:

Upon recommendation of the Superintendent of Schools be it resolved that the Board of Education appoint the firm of School Aid Specialists, LLC to assist the district in maximizing state aid in all areas of Special Education Funding and facilitating the preparation and submission of various forms and schedules relating to state aid. The cost for these services is \$70,230, insignificant when considered with the revenue realized, with no additional fees.

Background-Rationale:

Due to the complexity of the numerous state and federal reports that are required to be filed, firms are needed to assist with these filings in an attempt to keep districts informed of new and changing regulations and to locate areas where additional revenue may be secured. We have been utilizing the services of School Aid Specialists for several years and are extremely pleased with their performance.

SERVICE AGREEMENT BETWEEN THE THREE VILLAGE CENTRAL SCHOOL DISTRICT (DISTRICT) AND SCHOOL AID SPECIALISTS, LLC (SAS)

Services: For the 2021/22 state aid year and school year, School Aid Specialists (SAS) will use its best efforts to maximize state aid in all areas of Special Education Funding including funding associated with STAC and AVL filings for all placements, such as: Public High Cost (BOCES, in-district and other public schools) Private Excess Cost (approved private schools) and summer handicapped Section 4408 funding (in-district, BOCES and agency placements). SAS shall assist the district in the timely, accurate and complete filing of STACS and AVLS as requested.

SAS shall assist District staff in the preparation and submission of the ST-3, including rate setting and all relevant schedules and the SA-100 Form A, FT, FB, SS 31-34 and related schedules that impact state aid.

SAS shall also assist in completing all building project submittals that impact state aid including but not limited to: Final Cost reports, SA-139 and FPF-Is as requested.

This service will include recommendations to improve the District's state aid data collection and reporting processes to ensure more timely and accurate aid claims. SAS shall also assist the district in filing for Title I, 611 and 619. SAS shall assist in claiming and completing cost reconciliation associated with Medicaid.

SAS will use its best efforts to maximize funding on behalf of the District pursuant to this agreement.

Service Fees: The annual fee for services under this agreement is \$70,230 payable in two equal installments by September 1, 2021 and April 1, 2022.

SAS shall not bill for any additional fees.

Respectfully submitted,

School Aid Specialists
P.O. Box 762
Guilderland, NY 12084-0762

Authorization to Proceed

(Name)

(Title)

(Date)